

Truman Elementary School

Instructional Learning Plan























2020-2021

School Vision

"Learners today, Leaders tomorrow - Truman Elementary School builds the foundation for learning."

Truman Elementary School Learning Models

	Monday	Tuesday	Wednesday	Thursday	Friday
Cohort #1 Hybrid 2-1-2 Model	Face-to-Face 	Face-to-Face 	Synchronous Remote Learning (Students work from home and Staff work from school) 	Asynchronous Remote Learning with Staff Check in 	Asynchronous Remote Learning with Staff Check in 
Cohort #2 Hybrid 2-1-2 Model	Asynchronous Remote Learning with Staff Check in 	Asynchronous Remote Learning with Staff Check in 	Synchronous Remote Learning (Students work from home and Staff work from school) 	Face-to-Face 	Face-to-Face 
Cohort #3 Hybrid 4-1 Specific SWD's / ENL	Face-to-Face 	Face-to-Face 	Synchronous Remote Learning (Students work from home and Staff work from school) 	Face-to-Face 	Face-to-Face 
Virtual Cohort 100% Remote	Synchronous Remote Learning 	Synchronous Remote Learning 	Synchronous Remote Learning 	Synchronous Remote Learning 	Synchronous Remote Learning 

Truman Elementary School

2020-2021 School Calendar

September 8th – September 11th -> 1:1 Meet & Greets

* These will be scheduled by the school in advance.

Your child will attend a 1:1 session with his/her teacher and must be brought in by a parent/guardian. *

September 14th – First Day of School for Cohort #1 (Green)

September 17th – First Day of School for Cohort #2 (Red)

June 22nd – Last Day of School for Cohort #1 (Green)

June 25th – Last Day of School for Cohort #2 (Red)

September 2020						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 ^A	15 ^A	16 ^A	17 ^A	18 ^A	19
20	21 ^C	22 ^B	23 ^A	24 ^C	25 ^B	26
27	28 ^F	29 ^A	30 ^C			

October 2020						
Su	M	Tu	W	Th	F	S
				1 ^F	2 ^A	3
4	5 ^F	6 ^C	7 ^B	8 ^A	9 ^C	10
11	12	13 ^B	14 ^F	15 ^B	16 ^F	17
18	19 ^F	20 ^A	21 ^A	22 ^A	23 ^A	24
25	26 ^A	27 ^C	28 ^A	29 ^C	30 ^B	31

November 2020						
Su	M	Tu	W	Th	F	S
1	2 ^B	3 ^F	4 ^C	5 ^F	6 ^A	7
8	9 ^A	10 ^A	11	12 ^A	13 ^C	14
15	16 ^C	17 ^B	18 ^B	19 ^B	20 ^F	21
22	23 ^F	24 ^A	25	26	27	28
29	30 ^A					

December 2020						
Su	M	Tu	W	Th	F	S
		1 ^C	2 ^F	3 ^A	4 ^A	5
6	7 ^B	8 ^F	9 ^A	10 ^C	11 ^B	12
13	14 ^A	15 ^A	16 ^A	17 ^F	18 ^A	19
20	21 ^C	22 ^B	23 ^C	24	25	26
27	28	29	30	31		

January 2021						
Su	M	Tu	W	Th	F	S
					1	2
3	4 ^F	5 ^A	6 ^B	7 ^A	8 ^C	9
10	11 ^A	12 ^C	13 ^F	14 ^B	15 ^F	16
17	18	19 ^B	20 ^A	21 ^A	22 ^A	23
24	25 ^F	26 ^A	27 ^A	28 ^C	29 ^B	30
31						

February 2021						
Su	M	Tu	W	Th	F	S
	1 ^A	2 ^C	3 ^C	4 ^F	5 ^A	6
7	8 ^B	9 ^F	10 ^B	11 ^A	12 ^C	13
14	15	16	17	18	19	20
21	22 ^A	23 ^A	24 ^F	25 ^B	26 ^A	27
28						

March 2021						
Su	M	Tu	W	Th	F	S
	1 ^C	2 ^B	3 ^A	4 ^A	5 ^A	6
7	8 ^F	9 ^A	10 ^A	11 ^C	12 ^B	13
14	15 ^A	16 ^C	17 ^C	18 ^A	19 ^A	20
21	22 ^B	23 ^F	24 ^B	25 ^A	26 ^C	27
28	29 ^A	30 ^A	31 ^F			

April 2021						
Su	M	Tu	W	Th	F	S
				1 ^B	2	3
4	5	6	7	8	9	10
11	12 ^C	13 ^B	14 ^A	15 ^F	16 ^A	17
18	19 ^F	20 ^A	21 ^A	22 ^A	23 ^C	24
25	26 ^A	27 ^C	28 ^C	29 ^B	30 ^F	

May 2021						
Su	M	Tu	W	Th	F	S
						1
2	3 ^B	4 ^F	5 ^B	6 ^A	7 ^A	8
9	10 ^A	11 ^A	12 ^F	13 ^C	14 ^B	15
16	17 ^C	18 ^B	19 ^A	20 ^F	21 ^A	22
23	24 ^F	25 ^A	26 ^A	27 ^A	28	29
30	31					

June 2021						
Su	M	Tu	W	Th	F	S
		1 ^A	2 ^C	3 ^C	4 ^B	5
6	7 ^C	8 ^B	9 ^B	10 ^F	11 ^A	12
13	14 ^F	15 ^A	16 ^F	17 ^A	18 ^C	19
20	21 ^A	22 ^C	23 ^A	24 ^B	25 ^F	26
27	28	29	30			

	Cohort #1 Attends School Full Day
	Cohort #1 Attends School Half Day
	Cohort #2 Attends School Full Day
	Cohort #2 Attends School Half Day
	Cohorts #1 and #2 Virtual Learning Day
	No School

The following schedule is an example of what will be available to students in PK – 1st Grade who choose the 100% remote learning option for the 2020-2021 school year only. Students will be expected to follow this remote schedule and attend virtual class daily at the appropriate time. Class attendance is mandatory. **All students PK-1st Grade will be remote on Wednesdays.*

Each block will be split to allow the classroom teacher to work with two small groups.

Ex: Phonics – Whole Class → 9:20-9:30 (Teacher Led Instruction)

Group #1 → 9:30-9:40 (Teacher Led Instruction) Group #2 → 9:30-9:40 (Independent Practice)

Group #2 → 9:40-9:50 (Teacher Led Instruction) Group #2 → 9:40-9:50 (Independent Practice)

Time	Course	Instructor
9:20 – 9:50	Phonics	Homeroom Teacher
10:00 – 10:30	Read Aloud / Shared Reading	Homeroom Teacher
10:40 – 11:20	Guided Reading	Homeroom Teacher
11:30 – 12:00	Writing	Homeroom Teacher
12:00 – 1:00	Lunch / Break	N/A
1:00 – 1:40	Art / Music / Library / Gym – Will Rotate Daily	Special Area Staff
1:50 – 2:20	Math – Guided Practice	Homeroom Teacher
2:30 – 3:00	Math – Independent Practice	Homeroom Teacher
3:00 – 3:30	Science / Social Studies – Will alternate every other day	Homeroom Teacher

The following schedule is an example of what will be available to students in PK – 1st Grade who choose the hybrid learning option for the 2020-2021 school year only. Students will be expected to complete the activities/lesson below and participate in a virtual check in.

Cohort #1				
Monday	Tuesday	Wednesday	Thursday	Friday
Student Attends School In Person	Student Attends School In Person	Student Follows Full Virtual Schedule (see example above)	Student Works At Home	Student Works At Home

Cohort #2				
Monday	Tuesday	Wednesday	Thursday	Friday
Student Works At Home	Student Works At Home	Student Follows Full Virtual Schedule (see example above)	Student Attends School In Person	Student Attends School In Person

What do the days at home look like?

9:00 – 9:30 -> Morning Journal Prompt / Think Aloud
Students will respond to a writing prompt – Allow them to verbalize their thoughts first.

9:40 – 10:00 -> Check In w/ Teacher
One of the reading teachers will be leading small guided reading groups.

10:10 – 10:30 -> Independent Reading Time / Read w/ an Adult
Time for you to read with your child or allow them to practice on their own.

10:40 – 11:00 -> Reading A-Z on the i-Pad
Allow your child time to read on this site.

11:10 – 11:30 -> Math Manipulatives
Your child will use the manipulatives provided by the classroom teacher and complete the math practice pages sent home.

11:30 – 12:30 -> Lunch / Rest Time

12:30 – 1:30 -> Daily Special Activities
Your child may select activities to complete on the specials calendar.

1:40 – 2:00 -> Mystery Science Lessons
Check out the daily activities at the link provided.

2:00 – 2:30 -> Free Choice / Play

2:30 – 3:00 -> The hybrid teachers have office hours for your questions/concerns.

WHAT FAMILIES CAN EXPECT

- Students will have daily remote learning activities that reinforce content standards and prioritize social and emotional needs.
- Students will be engaged in assignments, videos, activities, and periodic interactions with teachers for a full school day. The expectations and rigor will mirror in-person instruction, and digital students will have a full school day Monday-Friday following the school calendar.
- Core academic courses (social studies, science, math, and English Language Arts) will be available as well as support for special needs, and specials.
- Reliable internet access is required in order to participate in remote learning, and a district-issued device will be available for each student. There will be external WiFi arrangements through the district office for those with limited Internet access.
- Families who opt to participate in remote learning are committed to remaining in that program until the end of each semester, at which time transitioning back to a traditional program may be considered.
- We expect students to stay engaged in learning, either with digital or non-digital learning options, and teachers and staff will be available to instruct, encourage, and support students.
- Students are expected to complete class work and assessments with integrity. Just like they do during the school year, teachers will routinely track student engagement and provide feedback on student work.
- Students will be expected to log a minimum amount of daily learning and are expected to engage in their learning as required.
- Families can contact school staff, including their child's teacher(s), by email or phone.
- Teachers will remain responsible for the education of students eligible for special education services with an individualized education program (IEP) that opt for remote learning. Because remote learning may affect how special education and related services are provided, the student's IEP team will work to ensure that the student receives services to the most appropriate extent possible. This will work best when students and families join us in this effort and communicate their needs and ask for help when it is required.

STUDENTS

- Participate in remote learning lessons with teachers each school day
- Check Microsoft Teams Classroom and school e-mail daily for communications from the school or teacher
- Receive and act on feedback from teacher(s)
- Contact teacher(s) with questions about assignments
- Complete required logs to record daily activity for attendance purposes
- Connect with teachers daily.
- Report any technical issues as soon as the issue arises. To minimize lost learning time, every effort will be made to resolve issues within a two day timeframe.
- Follow and maintain all online and technology expectations as outlined in the Board of Education Policies.
- Adhere to the procedures and guidelines located in the Truman Elementary School Student Handbook as applicable.

PARENTS / GUARDIANS

- Set realistic goals and daily routines for yourself and your child(ren).
- Establish a place for learning at home that minimizes distractions and establish a routine for learning at home while also being flexible when needed
- Review school-specific schedules and guidance from teachers
- Review and adhere to attendance policies
- Review Truman Elementary School community messages
- Support your child(ren) by checking and ensuring submission of assignments
- Communicate with your child's teacher and/or principals if you have questions
- Remind your child to check in with their teacher if they have concerns or need support and encourage them to take breaks for snacks, and exercise.
- Ensure completion of the Learning Activity Log on a daily basis and ensure that it is shared with the classroom teacher to record required participation and avoid absences

REMOTE LEARNING TEACHERS

- Communicate, daily, with students
- Design and implement instruction with clear learning targets for each lesson
- Communicate content and standards via the course syllabus
- Provide feedback to assigned student work in a timely manner
- Assess skills and standards through formative assessments
- Communicate, regularly, with students and parents through Microsoft Teams, email, and other district supported platforms
- Take daily attendance

Truman Elementary School

~ Expectations for Video Conferencing ~

We are:	SAFE	RESPONSIBLE	RESPECTFUL
Entering a Microsoft Teams or Zoom Meeting	<ul style="list-style-type: none"> Choose a calm, distraction free space to sit Use equipment as intended Use kind words and faces Only join meetings you have been invited to 	<ul style="list-style-type: none"> Be on time and ready to learn Start class charged or plugged in Have materials ready Use the chat for questions and comments related to the topic 	<ul style="list-style-type: none"> Video on at all times Audio off (i.e. mute) Use chat with classmates for first 5 minutes Show self-control of your body Wear appropriate clothing Respect your classmates' and teacher's privacy: do not photograph, record, and share
Teacher-Led whole group instruction	<ul style="list-style-type: none"> Use the chat to ask for help Use kind words and faces 	<ul style="list-style-type: none"> Ask questions (voice or chat) when you have them Be present and participate; avoid multitasking 	<ul style="list-style-type: none"> Video on at all times Audio off Use chat with classmates for first 5 minutes Show self-control of your body Wear appropriate clothing Respect your classmates' and teacher's privacy: do not photograph, record, and share
One-on-One Instruction	<ul style="list-style-type: none"> Use kind words and faces 	<ul style="list-style-type: none"> Ask questions out loud when you have them Try your best Be present and participate; avoid multitasking 	<ul style="list-style-type: none"> Video on at all times Audio on Listen attentively Answer questions out loud on cue Show self-control of your body Wear appropriate clothing Respect your classmates' and teacher's privacy: do not photograph, record, and share
Small Group Activities	<ul style="list-style-type: none"> Encourage others to participate Use kind words and faces 	<ul style="list-style-type: none"> Encourage each other to stay on topic Complete the work together Use "Raise Hand" button if you have questions Be present and participate; avoid multitasking 	<ul style="list-style-type: none"> Video on at all times Audio on One speaker at a time: wait to use chat to respond when others are talking Respect others' cultures, opinions and viewpoints Show self-control of your body Wear appropriate clothing Respect your classmates' and teacher's privacy: do not photograph, record, and share